

ARTICLE 24

EXTENDED SCHOOL YEAR ASSIGNMENTS

- A. Extended school year assignments shall be on a voluntary basis. Interested unit members shall complete an internal ESY application on EdJoin.
- B. A unit member serving an extended year assignment shall be paid his/her hourly salary rate. All unit members shall have a pre-service day, scheduled before the first student attendance day, to allow for preparation and orientation. The pre-service day is equivalent to the length of an ESY day.
- C. Selection of ESY instructional staff from applicant pool shall be based on the following criteria:
 - 1. Currently assigned unit member has first right of refusal.
 - 2. In the event that classes are combined the unit member whose students constitute the majority of the combined class enrollment shall have first right of refusal.
 - 3. In the event student enrollment is equal from combined classrooms or first unit member declines, right of refusal will be based on seniority.
 - 4. Should there be an open assignment for ESY after the above criteria is exercised, assignment will be determined from remaining internal candidate pool based on seniority.
- D. At least forty-five (45) calendar days prior to each group of extended year program dates (e.g., fall, spring, summer), the administrator shall electronically notify unit members of ESY positions via email, including the approximate number of days of service required, the dates and estimated hours, programs and anticipated duties. Unit members will complete the modified internal EdJoin application.

- E. If the number of needed daily assignments decreases after the initial posting, the Administrator shall contact the affected unit member(s) as soon as the information is known and shall mutually determine how to reduce the assignments. If mutual agreement cannot be reached, the criteria outlined in section 24 C will be followed.
- F. Four (4) days prior to the first student attendance day of Extended School Year, each unit member shall receive their class list and provider access in the IEP data management system for each student assigned to their ESY caseload.
- G. For Psychologists: Prior to the commencement of the extended programs, if one (1) of the following conditions occur, the Administrator, in consultation with the group of psychologists, may assign one (1) or more psychologists to work extended program day(s) or those day(s) not covered. If an assignment is made, the Administrator shall give fifteen (15) calendar days advance written notice. If less than fifteen (15) days notice is given, the Administrator may request, but not require, a psychologist to work. The conditions are: (1) if psychologists do not volunteer to cover all required extended year service day(s); (2) if the number of daily assignments increases after the initial posting; or (3) if the volunteer plan is not reasonably workable.